



FINANCE, LEGAL & SAFETY COMMITTEE

February 13, 2024

10:30 a.m.

- APPROVAL OF MINUTES: January 9, 2024

- FINANCIAL
 - Safety
 - Law

- OLD BUSINESS
 - Litigation
 - 2024 Insurance/Cyber Renewal
 - Annual Trainings

- NEW BUSINESS
 - Financial Disclosures for Schedule A Employees and Tioga County Boards
 - Tioga Tobacco Asset Securitization Corporation Annual Meeting
 - Miscellaneous

- PERSONNEL

- RESOLUTIONS
 - AUTHORIZE LEASE EXTENSION WITH NYSEG FOR TELECOMMUNICATIONS TOWER AND EQUIPMENT ON BALLOU ROAD, TOWN OF TIOGA
 - AUTHORIZE THE SALE OF COUNTY OWNED PROPERTY LOCATED IN THE TOWN OF BARTON TO MARY E. MARSHALL

- PROCLAMATIONS
 - N/A

- EXECUTIVE SESSION

- ADJOURNMENT



FINANCE, LEGAL & SAFETY COMMITTEE

January 9, 2024

10:30 a.m.

ATTENDANCE:

Legislators: Chair Sauerbrey, Ciotoli, Brown, Standinger, Monell and Mullen, Roberts

Staff: Legislative Clerk Haskell, County Attorney DeWind, Treasurer McFadden, Deputy Treasurer Chandler, Safety Officer Holbrook, Personnel Officer Parke, Public Defender Cline,

• APPROVAL OF MINUTES:

- Legislator Ciotoli asked for a motion to approve the December 12, 2023, minutes. Legislator Mullen made the motion seconded by Legislator Monell and was unanimously carried.

• FINANCIAL:

- Legal and Safety's budgets tracked well for 2023. Safety has one outstanding invoice for new hire Department of Transportation screening and Legal has an outstanding litigation settlement that has not been billed to the County yet. 2024 budgets are on track.

• OLD BUSINESS:

- Litigation from the bridge maintenance project is moving forward with discover being put together. There has been no new movement on the main litigations.
- The County's 2024 Insurance Renewal has a three percent (3%) increase from last year's premium. The County received three (3) quotes for cyber insurance. After discussion with Chief Information Officer Loveland the County will be staying with Coalition. This premium remains flat due to the outstanding work of Information Technology and Communication Services.

• NEW BUSINESS:

- Resolutions: Public Defender Cline discussed his new hire resolution, the person's outstanding references, and the benefits they will bring to the Public Defender's Office. Indigent Legal Services (ILS) budget for Year

6 was discussed along with possible meeting spaces and the project scope. ILS is a model program for the State with Tioga County as the second county to provide counsel for arraignments during the day.

- Annual trainings have been completed by most employees.
- The Ethics Board has two members with terms expiring in March however these two (2) members have volunteered to be reappointed to Ethics Board per Legislative approval.
- Labor law posters have been previously purchased by Safety with four (4) updates to the poster just this year. Mr. DeWind suggested the option of the County creating their own posters instead of purchasing the posters from a vendor.
- The County was recently served with a new lawsuit against the Treasurer and the County for past In Rem auction proceedings. New York Municipal Insurance Reciprocal (NYMIR) will not represent the County in this matter. This lawsuit has been filed in Federal Court bypassing New York State Court. Governor Hochul has chosen not to sign the moratorium on IN Rem sales to expire. However, legislation could be passed by March or April stating what the retroactive time frame will be.

- PERSONNEL:

- Mr. DeWind will be taking vacation time at some point in January and February and is working on succession planning.

- RESOLUTIONS:

- AUTHORIZE ACCEPTANCE OF YEAR SIX FUNDING FROM THE NYS OFFICE OF INDIGENT LEGAL SERVICES AND ACCEPT YEAR SIX FUNDING FOR HURRELL-HARRING GRANT AND AMEND 2024 BUDGET; AUTHORIZE CONTRACT WITH ALLEN TUNNEL CORPORATION DBA ATC TAXES; APPOINT ASSISTANT PUBLIC DEFENDER PUBLIC DEFENDER OFFICE were moved into full Legislative Session without further questions.

- PROCLAMATIONS

- None

- EXECUTIVE SESSION

- None

- ADJOURNMENT:

- Legislator Ciotoli adjourned the Legal & Safety Committee at 11:25 A.M.

Respectfully submitted,

Christine Freyvogel

Secretary to the County Attorney



TIOGA COUNTY, NEW YORK

Tioga County 2024 LEGAL BUDGET REPORT

FOR 2024-03

	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A1420 Law							
A1420 412706 Shared Services-At	-50,079	0	-50,079	00	00	-50,079.00	.0%
A1420 510010 Full Time	223,698	0	223,698	17,076.20	00	206,621.80	7.6%
A1420 510020 Part Time/Temporar	40,233	0	40,233	3,071.22	00	37,161.78	7.6%
A1420 520200 Office Equipment	450	0	450	00	00	450.00	.0%
A1420 540010 Advertising	635	0	635	00	00	635.00	.0%
A1420 540040 Books	1,500	0	1,500	00	00	1,500.00	.0%
A1420 540180 Dues	2,400	0	2,400	557.00	00	1,843.00	23.2%
A1420 540330 Legal Fees	65,000	0	65,000	4,030.00	37,950.00	23,020.00	64.6%
A1420 540331 Legal Fees-Adolesc	2,000	0	2,000	00	00	2,000.00	.0%
A1420 540390 Mileage Expense	300	0	300	00	00	300.00	.0%
A1420 540420 Office Supplies	825	0	825	00	00	825.00	.0%
A1420 540480 Postage	150	0	150	00	00	150.00	.0%
A1420 540485 Printing/Paper	400	0	400	00	00	400.00	.0%
A1420 540731 Training/State Req	1,000	0	1,000	40.00	00	960.00	4.0%
A1420 581088 State Retirement F	13,971	0	13,971	3,139.14	00	10,831.86	22.5%
A1420 583088 Social Security Fr	0	0	0	2,105.36	00	-2,105.36	100.0%
A1420 584088 Workers Compensati	0	0	0	551.52	00	-551.52	100.0%
A1420 585588 Disability Insuran	0	0	0	23.49	00	-23.49	100.0%
A1420 586088 Health Insurance F	76,972	0	76,972	10,946.82	00	66,025.56	14.2%
A1420 588988 Eap Fringe	0	0	0	7.52	00	-7.52	100.0%
TOTAL Law	379,455	0	379,455	41,548.07	37,950.00	299,957.31	21.0%
TOTAL General Fund	379,455	0	379,455	41,548.07	37,950.00	299,957.31	21.0%
TOTAL REVENUES	-50,079	0	-50,079	00	00	-50,079.00	
TOTAL EXPENSES	429,534	0	429,534	41,548.07	37,950.00	350,036.31	
GRAND TOTAL	379,455	0	379,455	41,548.07	37,950.00	299,957.31	21.0%

** END OF REPORT - Generated by Freyvogel, Christine **



TIOGA COUNTY, NEW YORK

Tioga County 2024 SAFETY BUDGET REPORT

FOR 2024 03

	ORIGINAL APPROP	TRANSFERS/ADJUSTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT. USE/COL
CI Liability Insurance Fund							
CI8042 504 Coordinator/Safety							
CI8042 510010 Fulltime	58,520	0	58,520	4,467.20	.00	54,052.80	7.6%
CI8042 540140 Contracting Servi	164,500	0	164,500	900.00	900.00	162,700.00	1.1%
CI8042 540140 M7674 Contracting	0	160,000	160,000	9,139.35	140,005.77	10,854.88	93.2%
CI8042 540340 Literature	250	0	250	.00	.00	250.00	.0%
CI8042 540410 Nursing Supplies	2,000	0	2,000	.00	.00	2,000.00	.0%
CI8042 540420 Office supplies	400	0	400	.00	.00	400.00	.0%
CI8042 540480 Postage	75	0	75	.00	.00	75.00	.0%
CI8042 540640 Supplies (Not Off	600	0	600	.00	.00	600.00	.0%
CI8042 540733 Training/All Othe	3,500	0	3,500	60.00	.00	3,440.00	1.7%
CI8042 581088 State Retirement	0	0	0	820.74	.00	-820.74	100.0%
CI8042 583088 Social Security F	0	0	0	468.85	.00	-468.85	100.0%
CI8042 584088 Workers Compensat	0	0	0	137.88	.00	-137.88	100.0%
CI8042 585588 Disability Insura	0	0	0	7.83	.00	-7.83	100.0%
CI8042 586088 Health Insurance	0	0	0	3,246.15	.00	-3,246.15	100.0%
CI8042 588988 Eap Fringe	0	0	0	1.83	.00	-1.83	100.0%
TOTAL 504 Coordinator/Safety	229,845	160,000	389,845	19,249.83	140,905.77	229,689.40	41.1%
TOTAL Liability Insurance Fund	229,845	160,000	389,845	19,249.83	140,905.77	229,689.40	41.1%
TOTAL EXPENSES	229,845	160,000	389,845	19,249.83	140,905.77	229,689.40	41.1%
GRAND TOTAL	229,845	160,000	389,845	19,249.83	140,905.77	229,689.40	41.1%

** END OF REPORT - Generated by Freyvoegel, Christine **

REFERRED TO: LEGAL, SAFETY, AND FINANCE COMMITTEE
INFORMATION TECHNOLOGY COMMITTEE

RESOLUTION NO. -24 AUTHORIZE LEASE EXTENSION WITH NYSEG
FOR TELECOMMUNICATIONS TOWER AND
EQUIPMENT ON BALLOU ROAD, TOWN OF TIOGA

WHEREAS: Tioga County has a need to maintain the telecommunications tower, install a generator, propane storage tank, and replace the existing cabinet with a prefabricated communications shelter at property located in the Town of Tioga on Ballou Road and identified as tax map number 117.00-1-10; and

WHEREAS: The property the tower is located on belongs to New York State Electrical and Gas Corporation (NYSEG) and NYSEG has agreed to a ten (10) year lease extension from April 1, 2023 to March 31, 2033; and

WHEREAS: The Tioga County Legislature authorized leasing a portion of this property by way of Resolution No. 60-03 on March 11, 2003, and the extension of this lease by way of Resolution No. 86-13 on January 2, 2013; and

WHEREAS: The Tioga County Attorney has reviewed the lease extension and has approved to its form; therefore be it

RESOLVED: That Tioga County enter into a ten (10) year lease extension at fifteen hundred dollars (\$1,500 USD) plus twenty five percent (25%) of annual revenue received from renting antenna space to Zeta Broadband or any other assignees, affiliates, or subtenants; and be it further

RESOLVED: That the Tioga County Legislature authorizes and directs the Chair of the Legislature to sign the lease extension.

REFERRED TO:

FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -24

AUTHORIZE THE SALE OF COUNTY OWNED
PROPERTY LOCATED IN THE TOWN OF BARTON
TO MARY E. MARSHALL

WHEREAS: Property located in the Town of Barton assessed to the County of Tioga, identified as Tax Map number 157.07-1-21, parcel number 10851 which was acquired for 2018 & 2019 delinquent taxes; and

WHEREAS: Angel L. Beebe was the closing bidder with the winning bid of \$100 paid at the Foreclosure Auction held on October 7, 2021 and has defaulted by not appearing at closing with forfeiture of the \$100; and

WHEREAS: The Treasurer has approached an adjacent property owner, Mary E. Marshall, hereby making an offer to sell said property for \$100, "as is", thereby transferring the property to Mary E. Marshall; therefore be it

RESOLVED: That the County rescinds its previous resolution to sell said property to Angel L. Beebe, the closing bidder with \$100, paid at the Foreclosure Auction held on October 7, 2021, by Default of Appearance at closing, with forfeiture of the \$100; and be it further

RESOLVED: That the Chair of the Tioga County Legislature be and hereby is authorized to sign and record on receipt of \$100 and recording costs, a Quit Claim Deed conveying the property assessed to the County of Tioga located in the Town of Barton identified on the Town of Barton Tax Map as number 157.07-1-21, parcel number 10851, to Mary E. Marshall and/or assigns.