

TIOGA COUNTY ED&P/TOURISM/CCE/SOIL & WATER
LEGISLATIVE COMMITTEE AGENDA

November 8th, 2022

1:00 PM

- MINUTES
 - Approval of minutes of October 4th, 2022

- FINANCIAL
 - Economic Development
 - Planning
 - Sustainability Management

- OLD BUSINESS
 - Reports
 - Grants
 - Economic/Community Development
 - Land Bank
 - Workforce Development
 - Planning
 - Sustainability Management
 - IDA
 - Misc.

- NEW BUSINESS
 - Reports
 - Grants
 - Economic/Community Development
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 - Workforce Development
 - Planning
 - Sustainability Management
 - IDA
 - Misc.

- PERSONNEL

- RESOLUTIONS
 - K09-Reappoint Member (Tinney) to the Broome-Tioga Local Workforce Development Board
 - K10-Reappoint Member (Yetter) to the Broome-Tioga Local Workforce Development Board
 - K11-Resolution Authorizing the Payoff of Interim Financing Associated with Village of Nichols USDA Grant

- K12- Reappointment of Member (J Lacey) to Ag Farmland Protection Board 2022
 - K13 -Reappoint Member (D Chrzanowski) to the Tioga County Planning Board
 - K14 -Reappoint Member (B Goodrich) to the Tioga County Planning Board
 - K15 -Reappoint Member (G Updyke) to the Tioga County Planning Board
 - K17-Transfer Sale of Property to TCPDC
 - K18-Authorize Salary Increase for Economic Development Planning
 - K20-Accept Grant Funds 2022 Solid Waste Budget
 - K27-Filing of an Application for DEC Municipal Waste Reduction and Recycling (MWRR) Program
 - K34-Reappoint L Pelotte to TCPDC Board
 - K36-Reappoint S Yetter Jr to TCPDC Board
 - K37-Reappoint M Sauerbrey to TCPDC Board
 - K38-Reappoint D Astorina to TCPDC Board
 - K39-Appoint At Large Member R Kelsey to the TCPDC
 - K44- Support the Increase of the Snowmobile Trail Development and Maintenance Fund
- PROCLAMATIONS- N/A
 - ADJOURNMENT

TEAM TIOGA

We work for you

ECONOMIC DEVELOPMENT & PLANNING

INDUSTRIAL DEVELOPMENT AGENCY

LOCAL DEVELOPMENT CORPORATION

DRAFT

ECONOMIC DEVELOPMENT & PLANNING TOURISM/AGRICULTURE LEGISLATIVE COMMITTEE MEETING October 4, 2022

ATTENDEES:

Legislators: Barbara Roberts, Ron Ciotoli, Dennis Mullen, Dale Weston

Staff: LeeAnn Tinney, Linda Sampson, Cathy Haskell, Abbey Ortu, Ellen Pratt

Guests: None

Committee Chair, Legislator Barbara Roberts, called the meeting to order at 1:00 P.M.

ECONOMIC DEVELOPMENT & PLANNING (ED&P): LeeAnn Tinney – Agenda and attachments previously emailed.

I. MINUTES

A. Approval of minutes of September 6, 2022

Committee Chair, Legislator Roberts, asked for approval of the minutes from the September 6, 2022 committee meeting. Legislator Weston made a motion to accept the September 6, 2022 minutes, seconded by Legislator Mullen. All were in favor.

II. FINANCIAL

The 2022 Year-to-Date Budget Reports were in the committee packets. Ms. Tinney reported the following:

A. Economic Development

- Year-to-Date Budget is tracking.

B. Planning

- Year-to-Date Budget is tracking.

C. Sustainability Management

- Year-to-Date Budget is tracking.

III. OLD BUSINESS

A. Reports

1. Tioga County Soil & Water Conservation District- Wendy Walsh was not in attendance; no monthly report.

2. Tioga County Tourism – Monthly report previously emailed.

Ms. Tinney reported that in the past we had Lori Ward from Finger Lakes Wine Country present to the Legislature, however, since funding is no longer coming through the

County for our participation, it seemed more appropriate for her to present to the LDC Board members at the meeting Thursday morning, October 6th.

3. Cornell Cooperative Extension- Monthly report previously emailed.

4. Community Development, Abbey Ortu – In keeping with staff reporting; Ms. Tinney introduced Ms. Ortu, Community Development Specialist. Ms. Ortu highlighted the following:

- A brief job description; connecting people, organizations and businesses to the resources they need be successful.
- Volunteer a lot in the community; work with various organizations assessing their needs to have a frame of reference to move forward with providing assistance.
- Worked with the TEAM to complete the NYForward Application for the Village of Waverly; \$12M worth of projects identified. Will hopefully hear about this by the end of the year.
- Working with Carantowan Greenway, the Waverly School District, the Village of Waverly, Waverly Business Association and Tourism on a Waverly Waterfront Access and Trail Connectivity Project. The village and the school district have identified two parcels in the Village of Waverly next to River Road. A team out of Cornell University will be assessing the site to see if we can turn it into a park. Also working with 30-35 Waverly High School students on this project.
- Recently completed the EMS (Emergency Medical Services) Study; assisting the Council of Government to get it out to Municipal Leaders.
- Ms. Ortu is the President of REAP (Rural Economic Area Partnership); one of five REAP zones in the United States. We use this group to help organizations in Tioga County. Presently working on a cemetery study. There are 129 cemeteries in Tioga County. If one fails, it goes to the Town to manage. We are trying to prevent this from happening; grant funding has been applied for this project.
- Facilitates the Leadership Tioga Program.
- Wrapping up the Waverly Glen Park Project shortly; waiting on funding for playground equipment.

Ms. Tinney reported Ms. Ortu has a background in art and does the graphic design work for the department.

B. Grants

1. Status

- a. Potential (17)
- b. Pending (21)
- c. Active (36)
- d. Completed (12)

C. Economic/Community Development

1. Village of Owego

- a. Downtown Revitalization Initiative (DRI) administration- This project is ongoing.
- b. NY Main Street (North Ave.) administration- This project in ongoing.
- c. OPRHP EPF Grant- ED&P TEAM is providing assistance to the Village of Owego on their grant for the Owego Police Station improvements. A press release has been sent out to make the community aware of the project.

Legislative Chair asked about the fire station roof project- Ms. Tinney reported being able to take some of the "turned back" DRI funds and apply them to the firehouse for repair of the roof because it was identified in the initial plan but was not fully funded when awards were made.

Legislator Weston mentioned money is needed for topping on a trail in Spencer. Mr. Weston also mentioned he has a large bell that was given to him from a church that closed down and would like to give it to Village for their use. Ms. Tinney reported Ms. Ortu can assist with making connections for funding for these two projects.

2. Village of Waverly

a. NY Forward application- All of the TEAM assisted on this grant on behalf of the Village of Waverly and was submitted 9/22. Up to \$4.5M could be awarded. 15 applications were submitted; very competitive, only 2 or 3 will be awarded. Ms. Tinney also reported the Best Bev Project, the canning facility looking to locate in the Waverly Trade Center. Crown Cork and Seal makes the cans and Best Bev will fill the cans. Hoping to hire 60 people, with the intent to grow to 120 employees. Ms. Tinney will attend the Village of Waverly meeting tonight, as well as the Planning Board meeting, looking for local approvals to move the project forward. There are wastewater and water system challenges to work through.

3. Village of Candor

a. NY Main Street administration- A Land Bank project; continues to move forward.

4. Town of Nichols- Broadband ConnectALL Initiative

a. Have started connecting houses; fiber run on East and River Road.

b. Tioga Central/Owego Apalachin Schools outreach- Opportunity for some residents that may qualify for service at \$10.00 a month.

c. Working on Town Justice grant application for security equipment for the court.

5. Municipalities

a. Snowmobile Grants- Project is ongoing.

b. Sweeper/Vacuum truck status

1. Shared Services Agreement- Still working on.

c. Recruitment Website- In the review stages; a tool to be used to bring people to Tioga County.

6. REAP

7. Leadership Tioga

8. Chambers of Commerce

a. Tioga County Chamber of Commerce

i. Chamber Stakes event- Held at Tioga Downs; community awards given, it was a nice event.

ii. Business Expo- Being held at Tioga Downs Thursday, October 6th; bringing back the Chamber Business Show.

iii. Meet the Candidates Event being worked on.

D. Land Bank- Resolution listed below.

E. Workforce Development- Mr. Lanning is at a conference this week and continues to work on the following:

1. Talent Supply Table first meeting
 - a. Program Coordinator Subcommittee meeting
 - b. Intergovernmental Subcommittee meeting
- F. Planning- Ms. Jardine continues to work on the following:
 1. Village of Waverly NY Forward application
 2. Attended the NYSAC Fall Conference
 3. Town of Richford Solar Energy Law
 4. Countywide Strategic Plan- ARC funding applied for. County agreed to 50% match of \$25K. Originally hoped for the match to come out of the 2022 budget, but looks like it might be pushed to the 2023 budget for the match.
 5. NYS Department of Ag & Markets- Two resolutions listed below for:
 - a. Adopt Cooperative Agreement
 - b. Adopt customized SEQR EAF form
- G. Sustainability Management
 1. October E-Bulletin to Tioga County Employees
 2. Hazardous Waste Program
 - a. Electronics/Hazardous Waste Paid to Broome Co- \$21,513.55
 - b. Electronics/Tioga County Towns Paid- \$1,641.60

Ms. Tinney reported there is a resolution listed below regarding the Evolve NY Program for EV charging stations. Ms. Tinney stated the resolution was pulled last month due to unanswered questions. The resolution listed below has answered the question regarding the increase in premium for insurance because the charging station will be located in the flood zone. Ms. Pratt worked with the Village of Owego and an agreement was made that the Village of Owego would contribute \$500.00 annually to cover the cost of additional insurance and will enter into a Memo of Understanding with the County. Ms. Pratt is in attendance to answer questions.

Legislator Ciotoli asked if Mr. DeWind was on board. Ms. Pratt reported that Mr. DeWind was in agreement and that he suggested we go with the higher deductible at \$1000.00, stating that whatever the insurance doesn't cover FEMA will. Legislator Ciotoli also suggested the use of signage once the charging stations are installed. Ms. Pratt will be working with Tourism on advertising and promotion of the stations. Everyone was in agreement on moving this resolution forward.

Legislator Roberts thanked Ms. Pratt for her work on "Don't Be That Guy" promotion.

- H. IDA
 1. Owego Gardens- This project is ongoing. PSC (Public Service Commission) has been notified to help work through some challenges.

IV. NEW BUSINESS

- A. Reports
- B. Grants
- C. Economic/Community Development
- D. Presentations (3)
 1. Tioga County Chamber Business Expo breakout sessions.

2. Owego Kiwanis- Ms. Curtis gave an update on Owego Gardens.
3. IDA Board- Mr. Lanning gave an update on Workforce Development.
- E. Workforce Development- Mr. Lanning is working on the following:
 1. Working with Waverly School District on the Tioga Career Center.
 2. Twin Tiers Regional Job Fair planning with the Greater Valley Chamber.
- F. Planning
 1. 239 Reviews (2)
 - a. County Case 2022-025: Town of Barton, Site Plan Review (Elm Line LLC)- unanimous approval recommendation
 - b. County Case 2022-026: Village of Waverly, Site Plan Review and Area Variance (Best Bev)- non-action; not enough present for a vote

Ms. Tinney reported Ms. Jardine is struggling trying to find Planning Board Members and asked this committee for suggestions.
- G. Sustainability Management
 1. Town of Nichols Clean-up Event
- H. IDA
- I. Misc.
 1. State Lead Responses- None

V. PERSONNEL- No issues.

VI. RESOLUTIONS

- J01-Adopt Ag Districts new SEQR Short EAF
- J02-Adopt Ag Markets SEQR Cooperative Agreement
- J06-Authorization to Accept IDA-ARC Grant Funds and Modify EDP Budget
- J11-Site Host Agreement with New York Power Authority (NYPA) For the EVolve NY Program

After reviewing the above resolutions, Ms. Tinney asked this committee for support to move the resolutions forward: vote on the resolutions follows:

- Legislator Roberts - yes
- Legislator Mullen - yes
- Legislator Ciotoli - yes
- Legislator Weston - yes

The following resolution is going to be amended by Ms. Haskell, to reflect the removal of the 94 Spencer Avenue property in the Village of Owego that was to be transferred to the Property Development Corporation:

- J25-Transfer Sale of Properties to TCPDC

Ms. Woodburn was in attendance at last night's Village of Owego Board meeting looking for the Village to agree to enter into a Memo of Understanding that the Village would provide half of the cost to demolish the building. Due to Mayor Baratta's recusal, a Land Bank Board member, there was not a quorum to take action.

This committee was in support to move the amended resolution forward, vote followed:

- Legislator Roberts - yes
- Legislator Mullen - yes

Legislator Ciotoli - yes
Legislator Weston – yes

VII. PROCLAMATIONS- N/A

VIII. ADJOURNMENT

With no further topics of discussion or questions, the meeting was adjourned at 1:45 P.M.

Respectfully Submitted,
Linda Sampson
Administrative Assistant Economic Development

DRAFT



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2022 11

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
A6422 Economic Development							
A6422 411132 Tax On Hotel/Motel	-30,000	0	-30,000	-56,641.39	.00	26,641.39	188.8%
A6422 412890 Other Gen Gov. Inc	0	-100,000	-100,000	-25,573.78	.00	-74,426.22	25.6%*
A6422 412891 Other General Gov.	0	-75,000	-75,000	.00	.00	-75,000.00	.0%*
A6422 419890 Contribution To Ec	-20,000	0	-20,000	-16,750.00	.00	-3,250.00	83.8%*
A6422 421891 Other Home & Commu	-26,200	0	-26,200	-3,472.00	.00	-22,728.00	13.3%*
A6422 437170 State Aid- Adminis	0	-18,750	-18,750	.00	.00	-18,750.00	.0%*
A6422 510010 Full Time	277,161	0	277,161	220,725.52	.00	56,435.48	79.6%
A6422 510020 Part Time/Temporar	12,190	0	12,190	4,550.76	.00	7,639.24	37.3%
A6422 520090 Computer	0	999	999	948.99	.00	49.99	95.0%
A6422 540010 Advertising	3,000	0	3,000	1,387.11	.00	1,612.89	46.2%
A6422 540040 Books	450	0	450	447.03	.00	2.97	99.3%
A6422 540070 Car Maintenance	2,000	0	2,000	98.44	.00	1,901.56	4.9%
A6422 540140 Contracting Servic	0	50	50	.00	.00	50.00	.0%
A6422 540180 Dues	400	250	650	173.00	.00	477.00	26.6%
A6422 540220 Automobile Fuel	150	0	150	39.66	.00	110.34	26.4%
A6422 540320 Leased/Service Equ	1,320	0	1,320	.00	.00	1,320.00	.0%
A6422 540360 Meals/Food	750	0	750	240.00	.00	510.00	32.0%
A6422 540390 Mileage Expense	0	200	200	93.36	.00	106.64	46.7%
A6422 540420 Office Supplies	1,280	1,000	2,280	1,905.19	.00	374.81	83.6%
A6422 540480 Postage	380	0	380	203.58	.00	176.42	53.6%
A6422 540485 Printing/Paper	1,500	0	1,500	386.81	.00	1,113.19	25.8%
A6422 540487 Program Expense-WD	0	126,992	126,992	973.36	.00	126,018.66	.8%
A6422 540590 Services Rendered	20,000	550	20,550	20,078.75	.00	471.25	97.7%
A6422 540620 Software Expense	100	-100	0	.00	.00	.00	.0%
A6422 540660 Telephone	740	0	740	644.03	.00	95.97	87.0%
A6422 540733 Training/All Other	5,000	-1,950	3,050	772.00	.00	2,278.00	25.3%
A6422 581088 State Retirement F	15,206	0	15,206	20,213.84	.00	-5,007.44	132.9%*
A6422 583088 Social Security Fr	22,030	0	22,030	17,222.46	.00	4,807.31	78.2%
A6422 584088 Workers Compensati	8,944	0	8,944	5,737.59	.00	3,206.11	64.2%
A6422 585588 Disability Insuran	384	0	384	279.51	.00	104.93	72.7%
A6422 586088 Health Insurance F	56,915	0	56,915	53,173.59	.00	3,741.32	93.4%
A6422 588988 Eap Fringe	88	0	88	65.62	.00	22.18	74.7%
TOTAL Economic Development	353,788	-65,759	288,029	247,923.03	.00	40,105.99	86.1%
TOTAL General Fund	353,788	-65,759	288,029	247,923.03	.00	40,105.99	86.1%
TOTAL REVENUES	-76,200	-193,750	-269,950	-102,437.17	.00	-167,512.83	
TOTAL EXPENSES	429,988	127,991	557,979	350,360.20	.00	207,618.82	



**Tioga County
YEAR-TO-DATE BUDGET REPORT**

FOR 2022 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	353,788	-65,759	288,029	247,923.03	.00	40,105.99	86.1%

** END OF REPORT - Generated by Sampson, Linda **



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2022 11

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A8020 Planning							
A8020 510010 Full Time	150,743	0	150,743	121,447.35	.00	29,295.65	80.6%
A8020 540010 Advertising	200	0	200	.00	.00	200.00	.0%
A8020 540040 Books	600	0	600	143.00	.00	457.00	23.8%
A8020 540140 Contracting Servic	22,000	-2,500	19,500	14,504.50	.00	4,995.50	74.4%
A8020 540180 Dues	800	0	800	757.00	.00	43.00	94.6%
A8020 540220 Automobile Fuel	200	0	200	28.55	.00	171.45	14.3%
A8020 540320 Leased/Service Equ	1,200	0	1,200	.00	.00	1,200.00	.0%
A8020 540360 Meals/Food	190	0	190	.00	.00	190.00	.0%
A8020 540390 Mileage Expense	600	0	600	.00	.00	600.00	.0%
A8020 540420 Office Supplies	500	-50	450	.00	.00	450.00	.0%
A8020 540480 Postage	900	0	900	55.25	.00	844.75	6.1%
A8020 540485 Printing/Paper	1,000	0	1,000	.00	.00	1,000.00	.0%
A8020 540590 Services Rendered	4,875	2,500	7,375	7,362.84	.00	12.16	99.8%
A8020 540660 Telephone	600	0	600	281.61	.00	318.39	46.9%
A8020 540733 Training/All Other	1,200	50	1,250	1,225.00	.00	25.00	98.0%
A8020 581088 State Retirement F	11,872	0	11,872	12,473.61	.00	-601.23	105.1%*
A8020 583088 Social Security Fr	10,535	0	10,535	9,276.43	.00	1,258.38	88.1%
A8020 584088 Workers Compensati	2,449	0	2,449	2,146.58	.00	302.10	87.7%
A8020 585588 Disability Insuran	136	0	136	114.60	.00	21.12	84.4%
A8020 586088 Health Insurance F	44,033	0	44,033	36,482.49	.00	7,550.98	82.9%
A8020 588988 Eap Fringe	29	0	29	24.54	.00	4.58	84.3%
TOTAL Planning	254,662	0	254,662	206,323.35	.00	48,338.83	81.0%
TOTAL General Fund	254,662	0	254,662	206,323.35	.00	48,338.83	81.0%
TOTAL EXPENSES	254,662	0	254,662	206,323.35	.00	48,338.83	



**Tioga County
YEAR-TO-DATE BUDGET REPORT**

FOR 2022 11

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	254,662	0	254,662	206,323.35	.00	48,338.83	81.0%

** END OF REPORT - Generated by Sampson, Linda **



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2022 12

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED	YTD ACTUAL	ENCUMBRANCES	AVAILABLE	PCT
A General Fund	APPROP	ADJSTMTS	BUDGET			BUDGET	USE/COL
A8160 Refuse & Garbage							
A8160 439892 Solid waste State	-28,000	0	-28,000	-5,233.21	.00	-22,766.79	18.7%*
A8160 510010 Fulltime	61,961	0	61,961	50,141.85	.00	11,819.15	80.9%
A8160 510050 All Other-On Call,	325	0	325	.00	.00	325.00	.0%
A8160 540010 Advertising	7,500	0	7,500	3,166.66	.00	4,333.34	42.2%
A8160 540180 Dues	175	-105	70	157.50	.00	-87.50	225.0%*
A8160 540270 Insurance-Liabilit	1,425	0	1,425	1,275.55	.00	149.45	89.5%
A8160 540390 Mileage Expense	167	0	167	8.00	.00	158.75	4.8%
A8160 540420 Office Supplies	2,000	0	2,000	314.59	.00	1,685.41	15.7%
A8160 540444 Permits, Fees, Ins	100	105	205	94.50	.00	110.50	46.1%
A8160 540480 Postage	200	0	200	.00	.00	200.00	.0%
A8160 542140 Contracting Servic	100,000	0	100,000	24,075.00	10,000.00	65,925.00	34.1%
A8160 542261 Household Hazardou	75,000	0	75,000	26,683.25	.00	48,316.75	35.6%
A8160 542485 Printing/Paper	1,500	0	1,500	.00	.00	1,500.00	.0%
A8160 542640 Supplies (Not Offi	11,000	0	11,000	-4,967.20	649.98	15,317.22	-39.2%
A8160 542680 Tires	3,900	0	3,900	2,520.00	.00	1,380.00	64.6%
A8160 581088 State Retirement F	7,587	0	7,587	7,660.62	.00	-73.62	101.0%*
A8160 583088 Social Security Fr	4,396	0	4,396	3,870.91	.00	525.09	88.1%
A8160 584088 Workers Compensati	1,411	0	1,411	1,077.34	.00	333.66	76.4%
A8160 585588 Disability Insuran	113	0	113	57.42	.00	55.58	50.8%
A8160 586088 Health Insurance F	9,585	0	9,585	9,065.76	.00	519.24	94.6%
A8160 588988 EAP Fringe	115	0	115	12.32	.00	102.68	10.7%
TOTAL Refuse & Garbage	260,460	0	260,460	119,980.86	10,649.98	129,828.91	50.2%
TOTAL General Fund	260,460	0	260,460	119,980.86	10,649.98	129,828.91	50.2%
TOTAL REVENUES	-28,000	0	-28,000	-5,233.21	.00	-22,766.79	
TOTAL EXPENSES	288,460	0	288,460	125,214.07	10,649.98	152,595.70	



**Tioga County
YEAR-TO-DATE BUDGET REPORT**

FOR 2022 12

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	260,460	0	260,460	119,980.86	10,649.98	129,828.91	50.2%

** END OF REPORT - Generated by Pratt, Ellen **



Tioga County Tourism October 2022

DRI Wayfinding Sign Project

Branding is complete. The committee met to review drafts of the sign mapping. IDS is connecting with Hunt to ensure collaboration with the Village. See attached for more information.

Holiday Marketing Campaign

TCT is updating the website to promote holiday shopping, dining and events. We will also be running a digital and social media campaign to bolster the holiday shopping season and encourage overnight stays.

Recruitment Website

The recruitment website is continuing to be worked on. The timeline has been extended to ensure that it is dynamic and sustainable for maintenance by TCT and TC ED&P.

Waverly Access Point Plan

Cornell Design Connect is conducting community engagement events in Waverly. Becca and Abbey attended a student engagement workshop with Waverly High School. More community engagement events are being planned to ensure the design aligns with community needs.

Department of Labor Event

Roughly 150 employees of the Department of Labor Office in Endicott registered for a day out in Owego. TCT hosted the registration at the Visitor Center and created a passport-type challenge that could be completed with a hard-copy or on the app. Those that completed the challenge received a tote bag and were entered to win additional prizes. Approximately 12 people turned their completed challenges into the Visitor Center.

Online Services

This project was scheduled to end in October, but the grant resources were not fully used, so we have received an extension. We will be continuing with some of the current projects and updating the scope of work to include training that can be used by more partners, such as an in-person workshop to help partners to update their google profiles.

ITI Digital Event Calendar

TCT is able to use ILNY funds to add an automatic event calendar to our website and app. This service will aggregate events that are promoted online and on social media and automatically add them to our events calendars. They will be vetted by TCT staff. Here is an example of what the event calendar will look like:

<https://ptcpassport.visitpeachtreecity.com/events/>

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -22

REAPPOINT MEMBER TO THE
BROOME-TIOGA LOCAL WORKFORCE
DEVELOPMENT BOARD

WHEREAS: LeeAnn Tinney's position on the Broome-Tioga Local Workforce Development Board representing the Public Sector is up for reappointment for a three-year term; and

WHEREAS: LeeAnn Tinney has agreed to continue to serve for a three-year term on the Broome-Tioga Local Workforce Development Board; therefore be it

RESOLVED: That the Tioga County Legislature hereby reappoint LeeAnn Tinney to the Broome-Tioga Local Workforce Development Board for a three-year term effective January 1, 2023 through December 31, 2025.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -22

REAPPOINT MEMBER TO THE
BROOME-TIOGA LOCAL WORKFORCE
DEVELOPMENT BOARD

WHEREAS: Shawn Yetter's position on the Broome-Tioga Local Workforce Development Board representing the Private Sector is up for reappointment for a term of 3 years; and

WHEREAS: Shawn Yetter has agreed to continue to serve for a three-year term on the Broome-Tioga Local Workforce Development Board; therefore be it

RESOLVED: That the Tioga County Legislature hereby reappoint Shawn Yetter to the Broome-Tioga Local Workforce Development Board for a three-year term effective January 1, 2023 through December 31, 2025.

REFERRED TO: ED&P COMMITTEE
PUBLIC WORKS COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. – 22 AUTHORIZATION TO PAYOFF INTERIM
FINANCING ASSOCIATED WITH VILLAGE OF
NICHOLS USDA GRANT

WHEREAS: The Legislature authorized by way of Resolution # 139-21, the submission and administration of a United States Department of Agriculture (USDA) Communities Facilities Direct Loan and Grant program in the amount of \$186,200.63 (grant) and \$152,345.96 (loan) on behalf of the Village of Nichols; and

WHEREAS: USDA has approved the Direct Loan and Grant in same amounts; and

WHEREAS: There have been delays in closing on the grant portion of the USDA award that have resulted in the need to obtain interim financing from the County in the amount of \$186,200.63 to pay off the unpaid balance for the shared equipment; and

WHEREAS: The unpaid balance has associated finance charges that will continue to accrue until the closing on the USDA grant funds; and

WHEREAS: The Tioga County Legislature is agreeable to paying off the unpaid balance out of the Tioga County Public Works Capital Account; and

WHEREAS: The Village of Nichols will reimburse the Tioga County Public Works Capital Account in the same amount upon the receipt of the USDA grant funds; and

WHEREAS: A Memo of Understanding is required and will be executed between Tioga County and the Village of Nichols, as approved by the County Attorney, outlining the terms of the agreement to pay off the interim financing provided by the County; and

WHEREAS: Capital account H5130-521945 Sweeper-Road has no available funds; and

WHEREAS: The Amending of Budget and Transfer of Funds between capital accounts requires Legislative approval; therefore be it

RESOLVED: That the Tioga County Legislature hereby authorizes the payoff of the unpaid balance in the amount of \$186,200.63; and be it further

RESOLVED: That budget be transferred as follows:

From:	H1620-520994-BG001	Truck Wash Building	\$186,200.63
To:	H5130-521945	Sweeper- Road	\$186,200.63

And be it further

RESOLVED: That upon payback of the interim financing to Tioga County the budget is to be transferred back to the original account H1620-520944-BG001.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -22

RE-APPOINT MEMBER TO THE TIOGA
COUNTY AGRICULTURAL AND FARMLAND
PROTECTION BOARD

WHEREAS: John Lacey's term on the Agricultural and Farmland Protection Board as a representative of an organization dedicated to agricultural land preservation expires as of 12/31/2022; and

WHEREAS: The Agricultural and Farmland Protection Board is desirous of filling this position and said Board member is willing and able to serve another term; therefore be it

RESOLVED: That the Tioga County Legislature hereby reappoint John Lacey to the Agricultural and Farmland Protection Board, for the four-year term of 1/1/23 – 12/31/26.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -22

RE-APPOINT MEMBER TO THE TIOGA
COUNTY PLANNING BOARD

WHEREAS: Doug Chrzanowski's position on the Tioga County Planning Board representing the Town of Tioga expires on 12/31/2022; and

WHEREAS: The Town of Tioga Board has nominated Doug Chrzanowski to serve another three-year term as their representative, and he is willing and able to do so; therefore be it

RESOLVED: That the Tioga County Legislature hereby reappoint Doug Chrzanowski to the Tioga County Planning Board for another three-year term of 1/1/23 – 12/31/25.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -22

RE-APPOINT MEMBER TO THE TIOGA
COUNTY PLANNING BOARD

WHEREAS: Bryan Goodrich's position on the Tioga County Planning Board as an alternate expires on 12/31/2022; and

WHEREAS: Bryan Goodrich is willing and able to serve another three-year term; therefore be it

RESOLVED: That the Tioga County Legislature hereby reappoint Bryan Goodrich to the Tioga County Planning Board for another three-year term of 1/1/23 – 12/31/25.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -22

RE-APPOINT MEMBER TO THE TIOGA
COUNTY PLANNING BOARD

WHEREAS: Grady Updyke's position on the Tioga County Planning Board representing the Town of Barton expires on 12/31/2022; and

WHEREAS: The Town of Barton Board has nominated Grady Updyke to serve another three-year term as their representative, and he is willing and able to do so; therefore be it

RESOLVED: That the Tioga County Legislature hereby reappoint Grady Updyke to the Tioga County Planning Board for another three-year term of 1/1/23 – 12/31/25.

REFERRED TO:

FINANCE/LEGAL COMMITTEE
ED&P COMMITTEE

RESOLUTION NO. -22

AUTHORIZE THE SALE AND TRANSFER OF PROPERTY
FROM TIOGA COUNTY TO THE TIOGA COUNTY
PROPERTY DEVELOPMENT CORPORATION

WHEREAS: The County has been approached by The Tioga County Property Development Corporation, which has made an offer to purchase a property acquired by Tioga County for nonpayment of taxes in the Village of Owego; and

WHEREAS: Tioga County has agreed to sell and transfer the following property in the Village of Owego, NY within Tioga County to the Tioga County Property Development Corporation for One Dollar (\$1.00) "as is"; and

WHEREAS: The acquisition includes the following property:

94 Spencer Avenue Village of Owego, NY #128.08-3-37

Therefore be it

RESOLVED: That the Chair of the Tioga County Legislature be and hereby is authorized to sign and record on receipt of \$1.00, a Quit Claim Deed conveying the property transferred to Tioga County located in the Village of Owego to the Tioga County Property Development Corporation.

REFERRED TO: ED&P COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -22 AUTHORIZE SALARY ADJUSTMENT FOR
ECONOMIC DEVELOPMENT & PLANNING

WHEREAS: Brittany Woodburn's hire date was December 28, 2015 as an Economic Development Specialist at the base salary range rate of \$39,779; and

WHEREAS: Brittany Woodburn was promoted to Deputy Director of Economic Development and Planning in March of 2019 with a corresponding increase to annual salary to \$54,943; and

WHEREAS: The approved salary range of the Deputy Director of Economic Development and Planning is defined as \$54,144-\$64,199; and

WHEREAS: Brittany Woodburn's current salary is \$58,851; and

WHEREAS: Brittany Woodburn acts as the Project Manager for a large number of grants including the Village of Owego Downtown Revitalization Initiative, Restore NY projects in the Villages of Owego and Waverly, Community Development Block Grant Neighborhood Depot, Appalachian Regional Commission Workforce Development, New York Main Street programs in Owego and Candor, and others; and

WHEREAS: Brittany Woodburn accepted additional duties within her Economic Development and Planning Deputy Director responsibilities including direct oversight, training and mentoring of staff; and

WHEREAS: Brittany Woodburn has taken on additional responsibilities as part of the County approach to training and advancing internal candidates as identified in the 2018 Succession Planning; and

WHEREAS: The portion of the proposed 2022 salary increase would be covered under Economic Development budget and the proposed 2023 salary increase would be included in the 2023 County budget plan; therefore be it

RESOLVED: That due to the existing duties coupled with the increase in responsibilities taken on by Brittany Woodburn, the Tioga County Legislature agrees to adjust her annual salary to \$64,199 effective December 5, 2022.

REFERRED TO: ED&P COMMITTEE
LEGAL/FINANCE COMMITTEE

RESOLUTION NO. -22 ACCEPT GRANT AWARD FOR
CLEAN ENERGY PROJECTS,
APPROPRIATE FUNDS AND
MODIFY 2022 BUDGET
SOLID WASTE

WHEREAS: Tioga County Solid Waste received \$5,000 for clean energy projects such as upgrading building lights to LEDs; converting gasoline powered lawn equipment to electric lawn equipment; installation of smart thermostats; lighting sensors etc. for County buildings; and

WHEREAS: This funding must be accepted and appropriated; and

WHEREAS: The Solid Waste Budget does not have an established equipment line; and

WHEREAS: Amending of Budget and Transfer of Funds requires Legislative approval; therefore be it

RESOLVED: That the Tioga County Legislature authorize the acceptance of this award; and be it further

RESOLVED: That the Tioga County Legislature authorizes the modification of the Solid Waste 2022 Budget by establishing a new budget line (A8160 520280) and appropriate funds as follows:

From: A8160 421890 Other Home & Community Svcs	\$5,000.00
To: A8160 520280 Large Power Tools	\$649.98
A8160 542640 Supplies (Not Office)	\$4,350.02

And be it further

RESOLVED: That any of the original \$5,000 funds that remain unspent as of 12/31/2022 will be carried forward into the 2023 Budget.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -22

FILING OF AN APPLICATION FOR DEC
MUNICIPAL WASTE REDUCTION AND
RECYCLING (MWRR) PROGRAM

WHEREAS: The State of New York announced a grant from the DEC Municipal Waste Reduction and Recycling program to support counties and local governments with their recycling and waste reduction program expenses; and

WHEREAS: Through this grant Solid Waste would be partially reimbursed for their eligible costs of the Sustainability Manager position and recycling and waste reduction educational and outreach program; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the Sustainability Manager to apply and administer said grant via NYS Grants Gateway; and be it further

RESOLVED: That the Tioga County Legislature authorizes and directs the Chair or their designee to sign the application via Grants Gateway for grant upon approval by the County Attorney.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -22

REAPPOINT LESLEY PELOTTE
TO THE TIOGA COUNTY PROPERTY
DEVELOPMENT CORPORATION BOARD

WHEREAS: Lesley Pelotte, as a public officer of a municipality within Tioga County, was appointed by the Tioga County Legislature as a Board Member to the Tioga County Property Development Corporation (TCPDC) to fill an unexpired term until 12/31/22; and

WHEREAS: The TCPDC Bylaws allows for consecutive terms; and this reappointment is conditioned upon the board member holding the public office and confirmed by the governing board of the municipal representative's municipality; and

WHEREAS: Lesley Pelotte is willing and able to continue to serve in this position; therefore be it

RESOLVED: That the Tioga County Legislature hereby re-appoints Lesley Pelotte, as an public officer of a municipality within Tioga County, to the Tioga County Property Development Corporation Board as a Board Member for a two year term of 1/1/23 – 12/31/24.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -22

REAPPOINT STUART YETTER, JR.
TO THE TIOGA COUNTY PROPERTY
DEVELOPMENT CORPORATION BOARD

WHEREAS: Stuart Yetter, Jr., as a public officer of a municipality within Tioga County, was appointed by the Tioga County Legislature as a Board Member to the Tioga County Property Development Corporation (TCPDC) for a two year term until 12/31/22; and

WHEREAS: The TCPDC Bylaws allows for consecutive terms; and this reappointment is conditioned upon the board member holding the public office and confirmed by the governing board of the municipal representative's municipality; and

WHEREAS: Stuart Yetter, Jr. is willing and able to continue to serve in this position; therefore be it

RESOLVED: That the Tioga County Legislature hereby re-appoints Stuart Yetter, Jr., as a public officer of a municipality within Tioga County, to the Tioga County Property Development Corporation Board as a Board Member for a two year term of 1/1/23 – 12/31/24.

REFERRED TO: ED&P COMMITTEE

RESOLUTION NO. -22 REAPPOINT MARTHA C. SAUERBREY TO
TIOGA COUNTY PROPERTY DEVELOPMENT
CORPORATION BOARD

WHEREAS: Martha C. Sauerbrey, as Chair of the Tioga County Legislature, was appointed as a Tioga County Property Development Corporation (TCPDC) Board Member conditioned by her holding of that office for which her term expires on 12/31/2022; and

WHEREAS: The TCPDC Bylaws allow for consecutive terms; and

WHEREAS: Martha C. Sauerbrey is willing and able to serve in this position; therefore be it

RESOLVED: That the Tioga County Legislature hereby reappoint Martha C. Sauerbrey to the Tioga County Property Development Corporation Board as a Board Member for a three year term of 1/1/23 – 12/31/25.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -22

REAPPOINT DAVID ASTORINA
TO THE TIOGA COUNTY PROPERTY
DEVELOPMENT CORPORATION BOARD

WHEREAS: David Astorina, as a member of a County Agency within Tioga County, was appointed by the Tioga County Legislature as a Board Member to the Tioga County Property Development Corporation (TCPDC) for an unexpired term until 12/31/22; and

WHEREAS: The TCPDC Bylaws allows for consecutive terms; and this reappointment is conditioned upon the board member being a member of a public agency; and

WHEREAS: David Astorina is willing and able to continue to serve in this position; therefore be it

RESOLVED: That the Tioga County Legislature hereby reappoints David Astorina, as a member of a County Agency within Tioga County, to the Tioga County Property Development Corporation Board as a Board Member for a two year term of 1/1/23 – 12/31/24.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -22

REAPPOINT RALPH KELSEY TO THE
TIOGA COUNTY PROPERTY
DEVELOPMENT CORPORATION
BOARD

WHEREAS: Ralph Kelsey, as a resident of Tioga County, was appointed At Large Representative Board Member to the Tioga County Property Development Corporation (TCPDC) for an unexpired term until 12/31/22; and

WHEREAS: The TCPDC Bylaws allows for consecutive terms; and this reappointment is conditioned upon the board member remaining a resident of Tioga County; and

WHEREAS: Ralph Kelsey is willing and able to continue to serve in this At Large Representative position; therefore be it

RESOLVED: That the Tioga County Legislature hereby reappoint Ralph Kelsey, as an At Large Representative Board Member to the Tioga County Property Development Board Corporation for a three year term of 1/1/23 – 12/31/25.

REFERRED TO: ED&P COMMITTEE

RESOLUTION NO. -22 SUPPORT THE INCREASE OF THE
SNOWMOBILE TRAIL DEVELOPMENT AND
MAINTENANCE FUND

WHEREAS: Snowmobiling is a key contributor to Tioga County's winter tourism industry, bringing significant spending by snowmobiling supporting our restaurants and small businesses, and is contributing up to \$868 million annually to the Upstate New York economy; and

WHEREAS: Tioga County snowmobile clubs maintain over 174 miles of trails throughout the county, and 10,500 miles of trails statewide; and

WHEREAS: The maintenance of the snowmobile trails in Tioga County is completed entirely by volunteers who are members of snowmobile clubs; and

WHEREAS: We must ensure that Tioga County's snowmobile trail infrastructure is in a condition to welcome snowmobilers and that the trails are as safe and well maintained as they can be; and

WHEREAS: Since 1987, the New York State Snowmobile Trail Development and Maintenance Fund has been utilized by municipalities and their snowmobile club partners to properly groom and maintain their local snowmobile trails, including through the purchase of necessary equipment; and

WHEREAS: The Snowmobile Trail Development and Maintenance Fund is fully funded through the registration of snowmobilers participating in the sport, and has no general assessment on taxpayers; and

WHEREAS: The snowmobile community, including the New York State Snowmobile Association, and the clubs in Tioga County have requested an increase in the snowmobile registration fees to support trail maintenance; and

WHEREAS: There has not been a registration fee increase for snowmobiles since 2005, while there have been registration fee increases in surrounding states; and

WHEREAS: There is significant inflation throughout the country, including on critical machinery needed to maintain the trails; and

WHEREAS: Tioga County supports the snowmobiling community and the economic impact that snowmobiling has on our businesses and people; therefore be it

RESOLVED: That the Tioga County Legislature respectfully requests that the Governor and Legislature support increases to snowmobile registration fees that will in turn create more financial support for the Snowmobile Trail Development and Maintenance Fund, the utilization of which supports critical winter tourism in Tioga County; and be it further

RESOLVED: That a certified copy of this resolution be provided to the NYS Governor and the New York State Legislature, and all others deemed necessary and appropriate.